Hurricane City Municipal Airport
Advisory Board Meeting Minutes
July 19th, 2022

Present: Art Granger, Mike Vercimak, Doug Heideman, Dave Houston, Dayton Hall, Norm Anderson, Mayor Billings, Scott Freeman (phone) Angie Tripp

Guests: Steve Cox, Stephen Lemmon, Kate Wadsworth, Jason Campbell, Charles Reeves, Cheryl Reeves, Robert Hall with Jviation, Mickey Reese

Item #1 Call to Order, Pledge of Allegiance, Prayer

Chairman Art Granger called the meeting to order at 9:00 am. Art Granger led the Pledge of Allegiance and Doug Heideman offered the prayer.

Item #2 Review Minutes from June 21st, 2022

Art Granger motion to approve the minutes from June 21, 2022. Norm Anderson second the motion. Motion passed.

Item #3 Discussion on revisions to Airport Board Ordinance – Mayor Billings

Mayor Billings discussed the Airport Board Ordinance that's been discussed the last few months. Mayor Billings asked if anyone has any other recommendations.

Dayton Hall explained that we are looking for recommendations from the board to take to City Council. Dayton went over all three versions of the Ordinance that's been emailed and discussed. All three versions are attached.

Dave Houston explained he thought the whole purpose of doing this ordinance change is to get a variety of individuals on the board. Dave and Scott prefer the first version on the ordinance the one that doesn't require you be aviation licensed.

Norm would like that we have at least two board members have aviation background, so they have aviation knowledge. The individuals would be counted as voting members.

Dayton explained that the only two individuals on the board that are not voting members would be the airport manager and City representative. This means that you need additional four voting members to have quorum.

Art asked who all in favor for proposal number 1 with the amendment stating, "up to five members must have an aviation background". Dayton will change the language of the amendment and sent to City Council. Norm recommended to motion for proposal 1 with added changes to be taken to City Council. Scott seconded the motion. Motion passed.

Dave was appointed to go to City Council to present the proposed amendment this Thursday July 21st. Dayton will rewrite proposal and send it out.

Robert Hall gave a brief discussion on his understanding on what types of business are allowed at the airport.

Mayor Billing talked briefly about the lease agreements the city currently has in place.

Dayton would like to get the grant proposal or the information showing the use of the hangar lease.

Steven Lemmon discussed the Hurricane City rules regulations page 18 which talks about commercial activities.

Dayton said this is a great discussion he would like to get a lease that doesn’t contradict the rules and regulation but have it, so they coordinate with each other with no discrepancies. He would like to correct the wording in the lease.

Art motion to have Dave Houston and Dayton Hall review the leases and discuss at the next meeting with the lease and rules and regulations so there are no discrepancies between them both.

All leases should come to Airport Board for approval and then go to City Council for approval.

Dayton asked how the board would like to charge for those airport leases. Dayton suggested that we use a table by what is charged by square foot on a hangar. Which would go by years and how they are adjusted. Stephen Lemmon says the agreement is great but things we need to look at is what the airport has to offer like run way length and the amenities that are offered etc. He suggests we look at those airports around us that don’t have amenities.

Dave Houston as airport manager is going to investigate the rates that airports like Hurricane are charging. Most are in favor of having a table which will show what the cost is by square footage of the hangar.

Dayton talked about Motive Aero that under the ordinance for a new hangar owner to assume and existing leases will need to be approved the by the City Council. All new leases will need to approve by City Council upon recommendation by the board. The lease Motive Aero wants to assume is a private lease and they would like to do a business out of the hangar.

Dayton suggested a contingent approval for Motive Aero since the business license has been approved.

Stephen stated that Motive Aero is a Western state representee which would be a good access.

Art motioned to have Dayton investigate the business license and leases. Scott seconded the motion. Motion passed.

Item #4 Review new link on City website for Airport noise complainants – Scott Freeman

Scott discussed the three aspects of the new website on the city website. He explained on how you can get to that form and complete it. Which is located on the city website under Airport Board. Once you click on the form and submit it Scott Freeman will receive a copy to respond to the noise complaints.

Scott suggested adding to city utility bill so citizens will receive information and how to get more information through the city website. Mayor Billings said that she can take that to staff on who can get that implementation done for city bills and website.

See Scotts attachment explaining more in detail about the city website.

Jason Campbell wants to say how much him and other citizens appreciated everything Scott has done for them. How Scott has explained the difference between policy and regulations. He really like the document on how things are going it's a great place to start. He wanted to say that looking on the website and its very done between airport users and community. He said the next step with the noise policy is to go to City Council once Dayton has looked over and revised.

Art motioned to pass noise ordinance policy to City Council this Thursday with an amendment forth coming. Mike seconded the motion. Motion passed.

Mayor Billings and the board wanted to thank Scott for all he has done.

Item #5 **Discuss reimbursement (payment going forward) from City for Sky Watch Software – Art Granger**

Art gave a brief discussion on the Sky Watch Software**.** Stephen Lemmon wanted to clarify that this isn't a reimbursement it's a continuation of the payment going forward. Stephen Lemmon clarified that the fee for this forward is $1400 plus plus.

Mayor Billing explained that she had talked to Kaden the city manager since it was written down as a reimbursement that it hadn't been put in the 22- 23 budget year. There is a budget that is set aside for the Airport Board.

Jason Campbell said he is willing to pay for the second year and has discussed in City Council previously.

This is software that tracks all the aircrafts in the area. The data it is collecting information for ICAI code which asks for all aircrafts to be identified.

Mayor Billings and Mike Vercimak discussed that it can be put on airport board budget as subscription renewal.

Item #6 **Discuss filling the two vacancies on the Airport Board – Dave Houston**

Dave wanted to know where we were at this time. Mayor Billings said once the previous discussed ordinance goes to City Council then we can bring the names on the next board meeting.

Mayor Billings would like the board to be set up, so it is a good working board and functionable.

Norm would like how do know how to those individuals get nominated. Dayton explained that the city Council representative and airport manager gives suggestions to the mayor. In which the mayor can Follow or make other recommendations for board memberships. The city council decides yes or no if they are appointed to board.

Dayton explained this board is different then other boards in the city. The airport manager and city rep are given the opportunity to provide names to the mayor.

Item #7 **Discuss revisions to hangar lease – Dayton Hall/Dave Houston**

Item 7 was discussed during item 1.

Item #8 **New Business**

Mayor Billings has questions about the airport board overall protection plan. She said we do have ordinance in place that was put in place in 2004. Mayor Billings would like to have Dayton look over and see what he suggests.

Dayton explained what this would do is give protection for the airport board so things don't get built around the airport that could interfere with safety issues and limitations on building around surrounding areas.

Art made a recommendation to put this on next months agenda.

Item #9 Adjourn

Art motions to adjourn the meeting. Seconded by Norm.
Meeting adjourned. 10:10 am